

## RECORD OF PROCEEDINGS

### THE MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE BROOK FOREST WATER DISTRICT

August 13, 2019 7:00 p.m.

Church of the Hills – 28628 Buffalo Park Road, Evergreen, CO 80439

The meeting was called to order by President Bill Weisenborn at 7:03 pm.

#### **Attendees:**

##### **Board Members**

Bill Weisenborn, President  
Tony Langowski, Vice President  
Bruce Nicklow, Treasurer  
Ilse Ramsey, Director  
Alice Sears, Director

Other attendees: Mr. Dick Scheurer of Scheurer and Associates, Mr. Dominic Monard, District System Operator and Ms. Nickie Holder of NMHolder Financial, Inc.

#### **Approval of Minutes**

After discussion of the prior month minutes, the Board approved the July 2019 Board minutes upon motion of Director Langowski and seconded by Director Ramsey.

#### **Accounts Payable**

After discussion of the invoices, the Board approved the August 2019 monthly checks for payment, upon motion of Director Langowski and seconded by Director Nicklow. **See Attached Schedule of Monthly Checks Paid for August 2019.**

#### **Engineer's Report**

None.

#### **Citizen Forum**

None.

#### **Attorney's Report**

##### *Water Resume*

As discussed at a prior board meeting, Mr. Scheurer updated the Board on an item listed on the water resume regarding the Harman and Warrior Ditch. Mr. Scheurer filed a Statement of Opposition against the Augmentation Plan. The Augmentation plan is to be amended for the use

of water for up to two horse properties. Mr. Scheurer will follow up with District Water Engineer, Alan Leak and report to the Board at the September meeting.

#### *November 2019 Election*

After discussion regarding the Gallagher Amendment and the possible upcoming election in November 2019, the Board authorized President Weisenborn to sign the election IGA with Jefferson County if the information to be provided by Ms. Holder to the Board would cause the property tax income to decrease significantly with the Gallagher Amendment issue.

### **Maintenance Report**

Mr. Monard informed the Board of the following regarding maintenance and operations:

1. Lead and Copper testing has been done and submitted to the State, a confirmation of receipt has been given.
2. Dam face has been cleared of trees and debris.
3. Tank inspections are up to par, hatch seals and trees around tanks look good.
4. Mr. Monard discussed purchasing a Jack Hammer with the board, approximately \$1800, the District has \$1200 in safety grant money to spend.
5. Valve work continues.
6. Evergreen Fire Department has contacted District regarding Fire hydrants and their current state of operations.

### **Administration Report**

The following were discussed regarding the District's current Administration:

1. Financials, customer receivables and late fees were also discussed – documents provided to the Board prior to the Board meeting.
2. During the month via email the Board authorized a transfer of funds from the savings account at Colotrust to the checking account at Bank of the West in the amount of \$30,000. Board unanimously approved to ratify this transfer of funds.
3. SDA Conference
  - **Action Item** – Ms. Holder will bring blank checks to next Board meeting for Director Weisenborn and Director Sears for the hotel accommodations at the Keystone conference.
  - **Action Item** – Ms. Holder is to provide Director Sears with a copy of the District Sales Tax Exempt certificate.

### **Reports from the Board**

None.

### **Comments from the Floor**

None.

**Adjournment**

There being no further business to come before the Board, the meeting was adjourned at 8:03p.m.

The next regular Board meeting will be held on Tuesday, September 10, 2019 at 7:00pm at Church of the Hills (Library) – 28628 Buffalo Park Road, Evergreen, CO 80439.

Respectfully submitted,

*Nickie Holder*

Nickie Holder

Approved By:

\_\_\_\_\_  
Bill Weisenborn, President

\_\_\_\_\_  
Tony Langowski, Vice President

\_\_\_\_\_  
Ilse Ramsey, Director

\_\_\_\_\_  
Bruce Nicklow, Treasurer

\_\_\_\_\_  
Alice Sears, Director