

RECORD OF PROCEEDINGS

THE MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE BROOK FOREST WATER DISTRICT

February 11, 2020 7:00 p.m.

Church of the Hills – 28628 Buffalo Park Road, Evergreen, CO 80439

The meeting was called to order by President Weisenborn at 7:00 pm.

Attendees:

Board Members

Bill Weisenborn, President
Tony Langowski, Vice President
Bruce Nicklow, Treasurer
Ilse Ramsey, Director
Alice Sears, Director

Other attendees: Mr. Dick Scheurer of Scheurer and Associates, Mr. Dominic Monard, District System Operator and Ms. Nickie Holder of NMHolder Financial, Inc.

Approval of Minutes

After discussion of the prior month minutes, upon motion by Director Sears and seconded by Director Ramsey, the Board approved the January 2020 meeting minutes.

Accounts Payable

After discussion of the invoices, upon motion of Director Langowski and seconded by Director Sears the Board approved the January 2020 checks for payment. **See Attached Schedule of Monthly Checks Paid for February 2020.**

Engineer's Report

None.

Citizen Forum

None.

Attorney's Report

Water Resume

At the January 2020 Board meeting Mr. Scheurer made the board aware of one item on the water resume that may affect the District water rights, Mr. Scheurer has been in discussions with Mr. Alan Leak as to the next steps to take by the District. The item is in regard to Upper Bear Creek, Evergreen Metro and Hidden Valley. Evergreen Metro would like to change its shares in the Harman Ditch with Hidden Valley. In January 2020 the Board gave approval for Mr. Scheurer to authorize Alan Leak to file an opposition in this case. The statement of opposition has been since filed and Mr. Scheurer will give an update to the Board as new information on the case comes up.

May 2020 Election

Self-Nomination forms are due by February 28, 2020, newspaper publication for a Call for Nominations will be published by February 20, 2020 (N. Holder will coordinate the publication).

Maintenance Report

Mr. Monard informed the Board of the following regarding maintenance and operations:

1. Main break on Lodgepole – Mr. Monard followed up with the Board on the outcome of the main break. One resident called the District office and then sent an email regarding possible damage to his property (Zizic) due to water running down his driveway due to the main break. After discussion the Board decided that they needed more information from the resident with regard to pictures of the property and an invoice for the repair. N. Holder to follow up with the resident via email to request additional information.
2. County Paving – Mr. Monard purchased the street valve risers for the upcoming paving job on Forest Estates Road.
3. Well Radio Nuclides testing – Wells 4 and 6 came back clean and waiting on well number 2.
4. Mr. Monard let the Board know that he left a message with ORC Water Professionals with regard to backing him up when out of town. Mr. Monard will follow up with ORC to get contract in place for when he is out of town.
5. Dam Releases – currently no releases being made. Mr. Monard is working with Respec for any releases in the future.

Administration Report

The following were discussed regarding the District's current Administration:

1. Ms. Holder discussed the current financial health of the district with the board, including the current cash balances and interest rate currently being earned by the District.
2. 2020 Audit – Upon motion of Director Nicklow and seconded by Director Langowski the Board approved the engagement letter for the 2020 audit as provided by Scott Wright.

Reports from the Board

None.

Comments from the Floor

None.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 8:24 p.m.

The next regular Board meeting will be held on Tuesday, March 10, 7:00 p.m. at Church of the Hills (Library) – 28628 Buffalo Park Road, Evergreen, CO 80439.

Respectfully submitted,
Nickie Holder
Nickie Holder

Approved By:

Bill Weisenborn, President

Tony Langowski, Vice President

Ilse Ramsey, Director

Bruce Nicklow, Treasurer

Alice Sears, Director