

RECORD OF PROCEEDINGS

THE MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE BROOK FOREST WATER DISTRICT

January 14, 2020 7:00 p.m.

Church of the Hills – 28628 Buffalo Park Road, Evergreen, CO 80439

The meeting was called to order by President Weisenborn at 7:00 pm.

Attendees:

Board Members

Bill Weisenborn, President
Tony Langowski, Vice President – (**Absent**)
Bruce Nicklow, Treasurer
Ilse Ramsey, Director
Alice Sears, Director

Other attendees: Mr. Dick Scheurer of Scheurer and Associates, Mr. Dominic Monard, District System Operator and Ms. Nickie Holder of NMHolder Financial, Inc.

Approval of Absences

Upon motion of Director Sears and seconded by Director Nicklow the Board approved the absence of Director Tony Langowski.

Approval of Minutes

After discussion of the prior month minutes, upon motion by Director Nicklow and seconded by Director Sears, the Board approved the December 2019 meeting minutes.

Accounts Payable

After discussion of the invoices, upon motion of Director Ramsey and seconded by Director Nicklow the Board approved the January 2020 checks for payment. **See Attached Schedule of Monthly Checks Paid for January 2020.**

Engineer's Report

None.

Citizen Forum

None.

Attorney's Report

Resolution 2020-01 – Call for Election & Designated Director of Elections (DEO)

Upon Motion of Director Sears and seconded by Director Ramsey, the Board approved the call for the May 5, 2020 election and appointed Ms. Holder as the Director of Elections. Call for nominations will be posted in the local newspaper by the deadline set by the Department of Local Affairs and self-nomination forms will be made available.

Water Resume

Mr. Scheurer reviewed the water resume for the month, there is one item that may affect the District water rights and Mr. Scheurer has been in discussions with Mr. Alan Leak as to the next steps to take by the District. The item is in regard to Upper Bear Creek, Evergreen Metro and Hidden Valley. Evergreen Metro would like to change its shares in the Harman Ditch with Hidden Valley. Upon motion by Director Ramsey and seconded by Director Sears, the Board approved Mr. Scheurer to authorize Alan Leak to file an opposition in this case.

Maintenance Report

Mr. Monard informed the Board of the following regarding maintenance and operations:

1. Main break on Lodgepole – there was a main break in the District today and Colorado Underground was called to assist with locating the main break. It will be repaired by Jim Noble Inc.
2. Backflow Prevention – the new owners of the Brook Forest Inn are dragging their feet with updating the backflow prevention system. Dominic will follow up with letter to the new owner. Discussion about possibly turning their water off if they don't comply followed. No action taken.
3. 2019 sampling was finished by the deadline in December 2019.
4. Mr. Monard let the Board know that he left a message with ORC Water Professionals with regard to backing him up when out of town. Will follow up next meeting with an update.

Administration Report

The following were discussed regarding the District's current Administration:

1. Ms. Holder discussed the current financial health of the district with the board, including the current cash balances and interest rate currently being earned by the District.
2. Two follow up items from December 2019 Board meeting: purchase of a District Operator truck and employee health insurance. **Health Insurance** - Ms. Holder provided the Board with two proposals for health insurance. After discussion by the Board and Mr. Monard followed. The Board approved the employee health insurance at the December 2019, it was agreed that the Board would go with the Kaiser Health Insurance Plan. Ms. Holder

will follow up with Plan Administrator and get the health insurance set up going forward. **Truck Purchase** – Mr. Monard provided the Board with information on the cost of a truck after the December 2019 Board meeting for review. The Board discussed different options regarding the truck purchase with regard to truck size, gasoline, insurance and the cost of the truck. The Board approved \$28,000 plus the cost of licensing for the 2020 budget. Upon motion by Director Ramsey and seconded by Director Sears, the Board approved the purchase of a 2019 Chevrolet 2500 XC 4WD, total cost per the invoice, including fees is \$30,885.74.

Reports from the Board

None.

Comments from the Floor

None.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 8:06 p.m.

The next regular Board meeting will be held on Tuesday, February 11, 2020 at 7:00pm at Church of the Hills (Library) – 28628 Buffalo Park Road, Evergreen, CO 80439.

Respectfully submitted,

Nickie Holder

Nickie Holder

Approved By:

Bill Weisenborn, President

Absent (Excused) _____
Tony Langowski, Vice President

Bruce Nicklow, Treasurer

Ilse Ramsey, Director

Alice Sears, Director