

## RECORD OF PROCEEDINGS

### THE MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE BROOK FOREST WATER DISTRICT

July 9, 2019 7:00 p.m.

Church of the Hills – 28628 Buffalo Park Road, Evergreen, CO 80439

The meeting was called to order by President Bill Weisenborn at 7:00 pm.

#### **Attendees:**

##### **Board Members**

Bill Weisenborn, President  
Tony Langowski, Vice President  
Bruce Nicklow, Treasurer  
Ilse Ramsey, Director  
Alice Sears, Director (Absent)

Other attendees: Mr. Dick Scheurer of Scheurer and Associates, Mr. Dominic Monard, District System Operator, Ms. Nickie Holder of NMHolder Financial, Inc., and Brian Welch of EV Studio.

#### **Approval of Absence**

Upon motion by Director Langowski and seconded by Director Nicklow, the Board approved the absence of Director Sears.

#### **Approval of Minutes**

After discussion of the prior month minutes, the Board approved the June 2019 Board minutes upon motion of Director Langowski and seconded by Director Ramsey.

#### **Accounts Payable**

After discussion of the invoices, the Board approved the July 2019 monthly checks for payment, upon motion of Director Langowski and seconded by Director Nicklow. **See Attached Schedule of Monthly Checks Paid for July 2019.**

#### **Engineer's Report**

Mr. Welch and the Board discussed the vegetation at 34824 Forest Estates Road. The owner is requesting that the vegetation be put back to the state that it was prior to Brook Forest Water District starting the water main replacement project. After discussion by the Board and the Engineer, it was determined that the contractor, Jim Noble, Inc., would re-seed the area until it is back to the pre-construction state. If the re-seeding doesn't work, Jim Noble, Inc. will continue to re-seed until it takes.

## **Citizen Forum**

None.

## **Attorney's Report**

### *Jefferson County Road Deposit -*

Mr. Scheurer reported to the Board that he received a letter from Mr. Mike Secary, Director of Road and Bridge, regarding the paving that the District would like to prepay for (as discussed at previous Board meetings). The County agrees to accept the District's funds and not hold the District responsible for any additional amounts. The price was reduced and will only be \$39,575. Upon motion by Director Langowski and seconded by Director Ramsey, the Board approved the authorization to pay Jefferson County Road and Bridge \$39,575 for future paving costs.

- **Action Item** – Once the letter is received by Ms. Holder she will cut the check and mail to President Weisenborn for signatures and then mail to the County.

### *Water Resume*

As discussed at a prior board meeting, Mr. Scheurer updated the Board on an item listed on the water resume regarding the Harman and Warrior Ditch, after discussion by the Board and upon motion of Director Langowski and seconded by Director Nicklow, the Board approved Mr. Scheurer to file a Statement of Opposition against the Augmentation Plan.

## **Maintenance Report**

Mr. Monard informed the Board of the following regarding maintenance and operations:

1. He is currently working on performing the lead and copper sampling required by the State.
2. Sample bottles have been provided to residents to assist with the sampling process and the bottle should be returned this week.
3. More tank work needs to be done on tank 2 & 5, moss needs to be cut as well as some trees.
4. No dam releases were done in the past month.
5. Mr. Monard met with one resident who is currently building a house in the District to ensure he is using the correct material for in the ground pipping, copper needs to be used, not plastic.

## **Administration Report**

The following were discussed regarding the District's current Administration:

1. Financials, customer receivables and late fees were also discussed – documents provided to the Board prior to the Board meeting.

**Reports from the Board**

None.

**Comments from the Floor**

None.

**Adjournment**

There being no further business to come before the Board, the meeting was adjourned at 8:15p.m.

The next regular Board meeting will be held on Tuesday, August 13, 2019 at 7:00pm at Church of the Hills (Library) – 28628 Buffalo Park Road, Evergreen, CO 80439.

Respectfully submitted,  
*Nickie Holder*  
Nickie Holder

Approved By:

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Bill Weisenborn, President

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Tony Langowski, Vice President

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Ilse Ramsey, Director

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Bruce Nicklow, Treasurer

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Alice Sears, Director (**Absent**)