

RECORD OF PROCEEDINGS

THE MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE BROOK FOREST WATER DISTRICT

March 10, 2020 7:00 p.m.

Church of the Hills – 28628 Buffalo Park Road, Evergreen, CO 80439

The meeting was called to order by President Weisenborn at 7:00 pm.

Attendees:

Board Members

Bill Weisenborn, President
Tony Langowski, Vice President
Bruce Nicklow, Treasurer (**absent**)
Ilse Ramsey, Director (**via phone**)
Alice Sears, Director

Other attendees: Mr. Dick Scheurer of Scheurer and Associates, Mr. Dominic Monard, District System Operator and Ms. Nickie Holder of NMHolder Financial, Inc.

Approval of Absences

Upon motion of Director Sears and seconded by Director Ramsey the Board approved the absence of Director Bruce Nicklow.

Approval of Minutes

After discussion of the prior month minutes, upon motion by Director Sears and seconded by Director Ramsey, the Board approved the February 2020 meeting minutes.

Accounts Payable

After discussion of the invoices, upon motion of Director Ramsey and seconded by Director Sears the Board approved the March 2020 checks for payment. **See Attached Schedule of Monthly Checks Paid for March 2020.**

Engineer's Report

None.

Citizen Forum

None.

Attorney's Report

Water Resume

A Statement of Opposition was filed in the Evergreen Metropolitan case, Mr. Scheurer will follow up the board at the April 2020 meeting as to the status, it will have to take its course through the court system.

May 2020 Election – Resolution 2020-02

No additional candidates submitted Self-Nomination forms other than the current directors, therefore the May 2020 election was cancelled with the passing of Resolution 2020-02 upon motion of Director Langowski and seconded by Director Ramsey (N. Holder will coordinate the cancellation publication in the newspaper).

Brook Forest Inn

Mr. Scheurer and Mr. Monard have been discussing the approach to take with regard to requiring the Brook Forest Inn to install a pressure release valve (PRV), the owner is dragging his feet.

Maintenance Report

Mr. Monard informed the Board of the following regarding maintenance and operations:

1. New Contractor – Mr. Monard has been trying to get a new contractor in place when he goes on vacation, to cover the District. He has been talking with ORC Water Professionals, he has not heard back and will follow up in at the April 2020 board meeting.
2. Vacuum Truck – Mr. Monard is in the process of getting 4 quotes to purchase a vacuum truck.
3. Habitat House – the owner is going forward with building on the property – will have to purchase a tap.
4. Possible leak – resident called Mr. Monard and thought there was a frozen pipe in their home, but it was just a drip.

Administration Report

The following were discussed regarding the District's current Administration:

1. Ms. Holder discussed the current financial health of the district with the board, including the current cash balances and interest rate currently being earned by the District.
2. 2020 Audit – Audit will start the end of March 2020, N. Holder to follow up with the Board in April 2020 as to the status of the audit.
3. 2nd Quarter Newsletter – N. Holder to draft and send to Directors for review, will go out with the 2nd quarter invoices at end of month.
4. Signage for new truck – N. Holder will follow up with Evergreen Signs to get an estimate for signage for the new truck and follow up with Board at the April 2020 meeting.
5. Health Insurance – currently working with CEBT to get insurance wrapped up and in place.

Reports from the Board

None.

Comments from the Floor

None.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 7:26 p.m.

The next regular Board meeting will be held on Tuesday, April 14, 7:00 p.m. at Church of the Hills (Library) – 28628 Buffalo Park Road, Evergreen, CO 80439.

Respectfully submitted,
Nickie Holder
Nickie Holder

Approved By:

Bill Weisenborn, President

Tony Langowski, Vice President

Ilse Ramsey, Director

Bruce Nicklow, Treasurer (**Absent**)

Alice Sears, Director