

## RECORD OF PROCEEDINGS

### THE MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE BROOK FOREST WATER DISTRICT

November 12, 2019 7:00 p.m.

Church of the Hills – 28628 Buffalo Park Road, Evergreen, CO 80439

The meeting was called to order by President Weisenborn at 7:05 pm.

#### **Attendees:**

##### **Board Members**

Bill Weisenborn, President  
Tony Langowski, Vice President  
Bruce Nicklow, Treasurer  
Ilse Ramsey, Director  
Alice Sears, Director

Other attendees: Mr. Dick Scheurer of Scheurer and Associates, Mr. Dominic Monard, District System Operator and Ms. Nickie Holder of NMHolder Financial, Inc.

#### **Approval of Minutes**

After discussion of the prior month minutes, upon motion by Director Nicklow and seconded by Director Sears, the Board approved the September 2019 meeting minutes. In addition, upon motion by Director Langowski and seconded by Director Ramsey, the Board approved the October 2019 Board meeting minutes.

#### **Accounts Payable**

After discussion of the invoices, upon motion of Director Ramsey and seconded by Director Nicklow the Board approved the November 2019 checks for payment. **See Attached Schedule of Monthly Checks Paid for November 2019.**

#### **Engineer's Report**

None.

#### **Citizen Forum**

None.

## **Attorney's Report**

### *Resolution 2019-04 – Cross Connection and Back Flow Controls*

At the October 8, 2019 board meeting the Board approved updating the District Rules and Regulations as it pertained to Cross Connection and Back Flow Controls, Mr. Scheurer had President Weisenborn sign the resolution and Ms. Holder signed as the Secretary. The Rules and Regulations will be updated accordingly.

### *Water Resume*

Mr. Scheurer reviewed the water resume for the month and there was nothing noted that affected Brook Forest Water District.

### *November 2019 Election*

The election was held on November 5, 2019 and measure 6A regarding the Gallagher Amendment passed with 191 for and 109 against the measure for a total of 300 votes.

### *2020 Budget Public Hearing*

2020 Budget public hearing opened and the Board discussed revenue and expense line items that need to be adjusted for the final 2020 budget which will be adopted at the December 2019 board meeting. The public hearing for the 2020 budget will continue to the December 2019 board meeting.

### *2020 Rate Increase Public Hearing*

After discussion by the Board of service charges, tap fees, late fees and title transfer fees, upon motion by Director Nicklow and Seconded by Director Sears, the Board approved a \$2,000 rate increase for the District Water Tap fees to \$17,000, this will go into effect as of 1/1/2020.

## **Maintenance Report**

Mr. Monard informed the Board of the following regarding maintenance and operations:

1. On Friday, November 8, 2019 a property on Lodgepole tapped into the district water main, one more additional property will be tapping into the main between now and April 2020.
2. Mr. Monard reported to the board regarding the use of the new jackhammer that was purchased a month earlier, it is working very well and allowing him to get two feet down to the valves very quickly. Mr. Monard submitted the cost of the jackhammer to the SDA for a \$1200 reimbursement from an SDA Safety Grant, the funds were paid to the District very quickly. Great program through the SDA to be able to purchase equipment.

## **Administration Report**

The following were discussed regarding the District's current Administration:

1. The Board discussed Mr. Larry Eidlen's property, a/c number 396, EHF2, Block 8 Lot 4, as it relates to the distance from the main and Mr. Eidlen's concerns. Ms. Holder will follow up with documentation to be sent to Larry and the Board.

2. Ms. Holder discussed the 2020 Board Meeting schedule and meeting place with the Board for preparation of resolution to be passed at the December 2019 board meeting.
3. Ms. Holder discussed the current financial health of the district with the board, including the current cash balances and interest rate currently being earned by the District.

### **Reports from the Board**

Director Langowski asked Mr. Monard if water testing was done in a specific area of the District, Mr. Monard let Director Langowski know that there is a specific list of houses that have to be tested, the annual water quality control report is also on the district website for all to view.

President Weisenborn discussed the fact that Colorado is in the national news due to TABOR, discussion followed.

### **Comments from the Floor**

None.

### **Adjournment**

There being no further business to come before the Board, the meeting was adjourned at 8:45 p.m.

The next regular Board meeting will be held on Tuesday, December 10, 2019 at 7:00pm at Church of the Hills (Library) – 28628 Buffalo Park Road, Evergreen, CO 80439.

Respectfully submitted,

*Nickie Holder*

Nickie Holder

Approved By:

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Bill Weisenborn, President

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Tony Langowski, Vice President

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Ilse Ramsey, Director

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Bruce Nicklow, Treasurer

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Alice Sears, Director